

**Public notice is given for a meeting of Broadwell Parish Council to be held on
Wednesday 8th December 2021 at the village hall, beginning at 7.30 p.m.**

To all Members of the Council:

You are hereby summoned to the above meeting of Broadwell Parish Council to be held for the purpose of transacting the business listed in the agenda below.

Members of the public are welcome to attend & may address the council during agenda item 1

Debbie Braiden – Clerk and RFO

DATE: 2/12/2021

AGENDA

1. **Public Session** - To receive comments and concerns from members of the public.
 2. **Apologies** - To receive and consider apologies for absence.
 3. **Minutes** - To approve the minutes of the Parish Council meeting held 27th October 21.
 4. **Interest declaration** - To declare any interests in items on the agenda (Localism Act 2011).
 5. **GRCC - Parish Housing Needs Survey** – Two guest speakers, Anwen Hughes from CDC & Barbara Pond from GRCC, present for questions and answers.
 6. **District Councillor** - To receive a report.
 7. **County Councillor** - To receive a report.
 8. **PLANNING**
 - 8.1. To consider applications received.
 - **Redhill Farm Broadwell** Moreton-In-Marsh Gloucestershire GL56 0UF
Ref. No: 21/02947/FUL | Received: Tue 27 Jul 2021 | Validated: Wed 28 Jul 2021 | Status: Pending Consideration **closing date 13/12/21**
 - **North Rye House** Donnington Moreton-In-Marsh Gloucestershire GL56 0XU
Ref. No: 21/04074/FUL | Received: Thu 28 Oct 2021 | Validated: Tue 16 Nov 2021 | Status: Pending Consideration **closing date 8/12/21**
 - **Vine House** Broadwell Moreton-In-Marsh Gloucestershire GL56 0TL
Ref. No: 21/03232/LBC | Received: Wed 18 Aug 2021 | Validated: Mon 15 Nov 2021
Pending Consideration **closing date 23/12/21**
 - 8.2. To consider planning applications received after agenda had been set – clerk to advise
 9. **Queen's Platinum Jubilee** - To discuss village plans for celebrating next year. Ideas are welcome from the public.
 10. **Highways & Flood Plan** - To receive updates if any.
 11. **Biodiversity** – To receive updates if any.
 12. **Annual leave** - To approve two weeks in December as annual leave totalling 10 hrs.
 13. **Clerk's update** – To receive update of items completed and outstanding.
 14. **Projects** - To discuss and agree on projects for next year's budget.
- FINANCE**
15. **Banking** - To approve the monthly bank balances.
 16. **Finance Regulations** - To review and approve amended new financial regulations to be adopted.

17. **Salary** - As per new Finance Regulations 6.8, to approve payment of the clerk's salary for the monthly contracted hours of 21.66, plus home working allowance by standing order on the first of every month.
18. **CIL** - In relation to the budget setting, to consider & agree, how to allocate the use of the latest CIL monies received from CDC for £3,595.86. (For example, towards village gateways)
19. **BUDGET** - To discuss and approve budget for the next financial year. **(Appendix A)**
20. **PRECEPT** - To set and approve the precept figure for the council's financial year 2022/2021
21. **Payments due** - To approve payments due and receipts for recompense as scheduled below:

21.1. To approve payments already paid:

Payee	Details	Amount	Cheque/BACS/ date of payment
D Braiden	Recompense for payment of McAfee security software protection - Paid on clerk's Mastercard 17/11/21 Invoice 21335693	£95.99	BACS 17/11/21 Minute 212710/16.1
Gallagher Insurance Brokers Ltd	Insurance for KUBOTA grass mower.	£139.60	BACS 17/11/21 Minute 212710/10
Kompan Ltd	Final invoice for swing installation. Invoice 237322	£3,582.96	BACS 17/11/21 Minute 210505/8
D Braiden	Salary – basic for November	Personal	S/O 1st of the month - minute 211208/15

21.2. To approve payments to be made:

Payee	Details	Amount	Cheque/date of payment
D Braiden	Mileage for 44 miles @ 0.45p for October's meeting	£19.80	
D Braiden	HP Instant Inks @ £3.49 plan per month paid on clerk's Mastercard	£3.49	
ROSPA	Post installation of new swings and inspection invoice 59985	£474.00	
PATA	Old Invoices unpaid from previous years 19/0784/PPS 2/3/20 £12.75, 19/1304/PPS 23/6/20 £12.75, 20/0439/PPS 4/12/20 £17.75	£43.25	Overdue to be paid ASAP

22. **Correspondence** - To note correspondence received and decide actions, if any.
23. **Matters Arising** - For Information Only (items can be added to the agenda for the next meeting).
24. **Next meeting date** - To confirm next scheduled meeting.
25. **Close of Business** – To record the end of the meeting.